

Wednesday April 30th 4:00 PM

Cafe Zoma,

Meeting Minutes and Festival Committee Report

Ben Anton, Twink Jan-McHahon, Gary Kallas, Brad Kuse, Donna Magdalena, Allison Werner, Megan Williamson,

### **KidsFest**

Using the United Way Parking Lot

Meghan has been in communication with Kennedy Place so that they are aware.

In the process of defining the layout of the KidsFest Grounds

Same as last year

- Bouncy house

- Face painting

- Climbing wall, Ben will follow up with Boulders.

- Free stuff for kids to do: Bubbles, jump ropes, chalk, hula-hoops, rock and roll music

New

- Stage, Kids Performers

  - Working on nailing down all performers

- Bike loop at the back of the parking lot.

Vendor Parking in volunteer parking lot,

- Place for Vendors to come and go

- If you are in regular united way parking lot

- Need to be a timed thing if vendors park by KidsFest as they will not be able to leave.

- Parking spots for vendors, two lots.

Looking for 5 tables to rent for eating space

Wrist bands will conservatively bring in 2k according to the budget, expenses are 1800.

Happy Bambino and Half Pint, still working with them.

Happy Bambino, proposes to bring in respite area for families.

Solidarity Singers would like to be involved at the end of the Convergence as well.

## **Convergence**

Meghan has a list of all groups she has contacted and confirmed on Google Doc.

### **Parade Permit**

Meghan sent in parade permit

Talked to someone at the city. We need a street use permit, not a parade permit.

With Street Use Permit, need police presence and barricades

If we use sidewalks, no problem

How many parades do we need for a convergence? 2.

Donna is going to contact Rebecca Cnare from Planning from the city to possibly speed along the street use permit in the name of placemaking

If we go the street use route, Next Parks Commission meeting may 14th, have to have application filled out by the 7th to qualify for the agenda.

Idea to Use SASY \$ from AtwoodFest to provide funds for SASY borough floats

## **Volunteer**

Nurse/EMT positions for Staff Producer booth are almost all lined up

6 for clean-up each day will be to supplement paid clean up crews that will keep streets cleaned up throughout the day

Gary is coordinating these cleaning crews the day of event

Raffle tickets will be sold out of producer booth

Brad will work with Gary and Ben to coordinate two trucks and volunteers in pick up and distribution of

Stages

Barricades

Tables Chair

Glass Pizza Pizza Deal

Joe Mingle

Jason Tish

Brad to sort out licensed bartenders with Steve at the Barrymore

## **Budget/Financing**

Gary will provide a current budget to update SASY at the next meeting SASY meeting May 8th

SASY, Will-mar and SARA partners can not go 10% over line items in the budget without the approval of the other two

Vending booths will likely be full.

List of 350 vendors, Gary reached out to these people.

Vending application need to be in by June 1 to get the discounted booth fee.

**Raffle**

Union Theater new sponsor

20 2nd place food gift certs AND 20 gc to Union corners

**Publicity**

Marketing and Publicity was missed.

Bottlecap and public art project promotion

Ben is overseeing the bottle cap promotion

Ben Gary and KW2 are meeting on friday, working together to make good on promises to MSB

Possibly looking for kid block captain cap collectors

Focusing on press releases

Get dimensions of containers in Absolutely Art basement to put the KEEP THAT CAP signs on from Meghan Sustainable Atwood Event, the same day.

AtwoodFest will print the door hangers,

AtwoodFest on one side Sustainable Atwood on the other.

Both Groups to hang door hangers